

**High Commission
for the Republic of
Cameroon**

Ottawa, Canada



**Haut-Commissariat
pour la République du
Cameroun**

Ottawa, Canada

LIST OF DOCUMENTS REQUIRED FOR A PASSPORT RENEWAL APPLICATION

After your pre-enrollment on line on the website of the General Delegation to National Security (<https://www.dgsn.cm> or <https://www.passcam.cm>), please present yourself at the High Commission of Cameroon in Canada on the day of your appointment with the following documents :

	DOCUMENTS	Fees in Canadian dollars
1-	The pre-enrollment form	
2-	The original and the photocopy of the old passport. In case of loss of your original passport you MUST attach to your passport application a Certificate of Loss of the old passport issued by the Police Department of the place where the event occurred. This is the physical report of the circumstances of the loss of your passport and NOT a document indicating only the file number.	
3-	The original and the photocopy of your birth certificate (please make sure to make a full-length photocopy of the document, and to photocopy both sides if the original has additional information on the back).	4 \$
4-	Original and photocopy of the National Identity Card if applicable (both sides on the same page)	4 \$
5-	The original and the photocopy of the VALID status in Canada (Permanent Resident Card, Study Permit or Work Permit, Visitor Visa). If the requested document is no longer valid, please submit a certificate of renewal issued by the Canadian immigration services. is no longer valid, please submit a certificate of renewal of file issued by the Canadian Immigration Services.	
6-	The original and the photocopy of the Consular Card , including for minor applicants. For those who do not have one, please fill out, print and sign the consular card application form available on the website of the High Commission, at the tab "register / consular card". This form must be attached to your passport application along with a \$12 fee and a half-card photo measuring 4 cm x 4 cm.	
7-	The original and photocopy of the Marriage Certificate for married women who have the name of the spouse in the current passport or those who wish to add the name of the husband in the new passport.	4 \$
8-	FOR MINOR APPLICANTS (anyone under 21 years of age) Provide a parental authorization signed by one of the parents to which must be attached photocopies of THE PARENTS' identification documents, their valid status in Canada and their consular card if they are Cameroonian. If the parents do not live in Canada, their identity documents must be authenticated by the competent Cameroonian authorities in their place of residence (Police Station or Diplomatic and/or Consular Mission).	4 \$
9-	Proof of occupation (work contract, pay slip, school certificate or registration certificate for pupils and students)	
10-	A pre-paid Express Post (Canada Post) return envelope with your full address, including apartment number if applicable.	

N.B: The fees mentioned in this form are payable to the High Commission on the day of your appointment **in cash, money order or certified check made out to the Cameroon High Commission.**