REQUIREMENTS TO OBTAIN THE BIOMETRIC PASSPORT

1. **A Stamped application form**: Fill it out properly on line from our web site and print it. Fees: $4

2. **Registered prepaid return envelope**: with the address of applicant

3. **Finger prints and height**: these are obligatory and the physical presence of applicants at the Consular Service is required.

4. **Four (4) coloured photos of 5 cm (length) x 4 cm (width)**, (certified by a photographer):
   - Photo should be taken against a white background;
   - Full facial view with ears clearly visible;
   - No hat, headscarf or lenses;
   - Names of applicant must be written at the back.

5. **Original of birth certificate** and its photocopy to be certified by the High Commission. Fees $4

6. **Computerized national identity card** and its photocopy (front and back side on the same page) to be certified by the High Commission. Fees $4;

7. **Original of marriage certificate** and its photocopy to be certified by the High Commission (applicable to married women opting for name change). Fees: $4.

8. **Photocopy of valid pages of old passport**. Original of the passport must be presented for verification
   - If you have the old type passport; provide 2 photocopies of the photo and validity pages only
   - If you have the machine readable passport; provide 2 photocopies of the photo page only.
   - In **case of loss**, enclose attestation of loss of passport by the Canadian Police:
     - The attestation should mention the lost passport number, as well as the date and place of issue.

9. **Two (2) photocopies of the permanent residence card** (front and back side on the same page)
   - In the absence a permanent residence card, provide two (2) photocopies of a work permit or a study permit.

10. **Two (2) photocopies of consular card**: If you don't have a consular card, fill application form on line from our web site, upload photo 4 cm X 4 cm. Print confirmation code and joint to the required documents. Fees $12.

11. **Legalized parental authorization for children below 21 years of age**. This must be written, signed by both parents and certified by the High commission. Fees: $4;
   - If one parent is not a Cameroonian the authorization is signed by a notary or a commissioner of oaths.
   - If both parents are Cameroonian, the document should be certified at the High Commission.

12. **Fees**: They are payable by money order or certified cheque made to Cameroon High Commission. The amount of the money order or certified cheque must include the cost of the following:
   - Fiscal stamp: $195 CND (hundred ninety five dollars);
   - **Administrative costs involved in legalisation** of documents is cited above;

13. Postage and other costs: include a cash payment of $55 CND (fifty five dollars, for express postage and handling costs.

**NB**: FEES ARE NON-REFUNDABLE. IN CASE THE PASSPORT APPLICATION IS REJECTED, A LETTER STATING THE REASON FOR REFUSAL WILL BE ENCLOSED.

APPLICATIONS FOR BIOMETRIC PASSPORTS ARE PROCESSED ON APPOINTMENT WITH THE CONSULAR SERVICE. **Click here to book appointment.**
# CHECK LIST FOR BIOMETRIC PASSPORT

<table>
<thead>
<tr>
<th>Documents</th>
<th>Fees</th>
</tr>
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<tbody>
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| **5.** Consular card  
If you don't have a consular card, fill application form on line | $12  |
| **6.** Legalized parental authorization for children below 21 years of age written, signed by both parents and certified by the high commission. | $4   |
| **7.** Expenses of fiscal stamp  
Money order or certified cheque payable to Cameroon High Commission. | $195 |
| **8.** Postage and other costs  
Include a cash payment of fifty five Canadian dollars. | $55  |

| 9. | Total |