

REQUIREMENTS TO OBTAIN THE MACHINE READABLE PASSPORT

1. Download a stamped application form from the web site and fill it out
2. A special \$ 5 passport form obtained at the Consular Service
3. Finger prints and height: these are obligatory and the personal presence of applicants at the Consular Service is required.
4. 4 coloured photos of 5 cm (length) x 4 cm (width), (certified by a photographer), with names of applicant at the back :
 - (a) Photo is taken against a white background
 - (b) Full facial view
 - (c) No hat, headscarf or lenses
5. Copy of birth certificate of not more than 3 months old, certified by the High Commission upon presentation of the original.
6. Copy of computerized national identity card, certified by the High Commission upon presentation the original.
7. Copy of marriage certificate, certified by the High Commission upon presentation of the original (for married women).
8. Copy of consular card issued by the High Commission in Ottawa.
9. Legalized parental authorization for children below 21 years of age
10. Copy of valid residence or study permit
11. Photocopy of valid pages of old passport (original of the passport must be presented for verification).
12. In case of loss, enclose attestation of lost passport from the Canadian Police :
 - (a) The attestation should mention the lost passport number, as well as the date and place of issue.
 - (b) Minimum waiting period for lost passport is 3 months (90 days)
13. Registered prepaid return envelope
14. \$ 150 CND (one hundred and fifty dollars) for passport fiscal stamp fee (cash, money order or certified cheque) payable to Cameroon High Commission.
15. \$ 50 CND (fifty dollars) cash, for express posting to and from Cameroon.

NB: FEES ARE NON-REFUNDABLE IN CASE THE PASSPORT APPLICATION IS REJECTED. A LETTER STATING THE REASON FOR REFUSAL WILL BE ENCLOSED.

APPLICATIONS FOR MACHINE READABLE PASSPORTS ARE PROCESSED ON APPOINTMENT WITH THE CONSULAR SERVICE